

SUPPLIER INFORMATION

Art. 13 Reg. UE 2016/679 "GDPR"

DATA CONTROLLER



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WHAT IS THE PURPOSE OF THE PROCESSING?



In compliance with the EU Regulation 2016/679 on the processing of personal data and their free movement and Legislative Decree 196/2003 and s.m.i. "Personal Data Protection Code", we inform you, as "Data Subject" that we process your data for supplier management purposes, for the fulfilment of contractual and legal obligations deriving from civil, fiscal, accounting, administrative management and security regulations. Moreover, they could be elaborated also for a programming of the supply activities, for the historical orders, for the services of internal control, the appraisal of the quality of the supplied services, the management of the complaints and for the answer of the forwarded requests.

In relation to the existing contract between the parties, your contact details (telephone number, email, contact details, etc.) may be collected and catalogued within our organization, possibly also referring to your employees and collaborators, as well as company specific data, also in order to improve the management of the existing relationship.

If there is a need to pursue additional purposes of processing your data, which have not been indicated in this statement, we will inform you in advance about the new methods of processing.

ON WHAT LEGAL BASIS DO WE PROCESS THE DATA?



Pursuant to GDPR Article 6 (b) and (c), the processing is necessary for the performance of a contract to which the data subject is a party or the execution of pre-contractual measures taken at the data subject's request, as well as to comply with legal obligations to which the data controller is subject.

WHAT CATEGORIES OF DATA DO WE PROCESS?



Primarily, we only request and process personal data categorized as "common." In some cases, however, it may also be essential to process data categorized as "special." In these cases, it will be our responsibility to communicate to you the specific information regarding the use, legal basis and purpose of the processing.

The provision of common personal data (appropriately specified during the establishment of the relationship) is mandatory in order to be able to follow up on the supply relationship and related fulfillments. Without the same, we will not be able to follow up on the request, or it may result in partial, or total, non-performance of the supply activity. Within Our Organization, direct contact data (telephone number, e-mail, contact details, etc.) may be collected and catalogued, possibly also referring to Your workers and collaborators, as well as specific company data always inherent to the existing contract between the parties, in order to improve the relevant company references. Other data, however, are optional, consequently not giving them will prevent the provision of further services, which, however, are not essential for the continuation of the relationship.

TO WHOM DO WE DISCLOSE PERSONAL DATA?



Data are processed at the legal and operational headquarters of the Data Controller and in any other place where the parties involved in the processing may be located. Your personal data may be disclosed to public bodies and institutions in charge, in order to comply with obligations under laws and regulations, as well as may be disclosed to external companies that perform outsourced activities on behalf of the Data Controller, in their capacity as data processors. These data processors are accredited by us in advance and authorized to process the data exclusively for the purposes

described above, including the proper management of the contractual relationship established between the parties. All data processors have been identified individually, within our of management system, and have received appropriate instructions to ensure the rights of data subjects, in addition to the prescription of the obligation to respect the right of confidentiality.

HOW DO WE PROCESS THE DATA?



Your personal data will be processed through the use of analog and digital systems.

Only personnel authorized by the Data Controller will have access to your data to carry out processing operations or systems maintenance. We take all useful technical and organizational measures to avoid problems of unauthorized access, disclosure, modification or destruction. We also specify that we do not use, within our organization, an automated decision-making process, including profiling, that produces legal effects that concern you and/or significantly affect your person.

IS DATA TRANSFERRED TO COUNTRIES OUTSIDE THE EU?



Your data will not be transferred to third countries outside the European Union and with data protection regulations that are not aligned with the EU Regulation 2016/679; moreover, it will not be subject by us to any dissemination to unauthorized third parties for purposes other than those stated in this policy.

HOW LONG DO WE KEEP THE DATA?



We will process your data for as long as necessary to achieve the stated purposes for which it was collected, and it will be kept for the duration of the contractual relationship. They may also be retained even after the termination of the relationship, for as long as necessary to fulfill the obligations contractually undertaken and to carry out the related obligations required by current legislation. At the end of the stipulated period, the data will be destroyed, redelivered or processed by ensuring compliance with the principle of minimization, protecting the rights and freedoms of the data subject and always storing them with appropriate technical and organizational security measures.

WHAT ARE YOUR RIGHTS?



The data subject has the right to request from the Data Controller access to and rectification or erasure of personal data or the restriction of processing concerning him or her or to object to its processing, as well as the right to data portability, in accordance with the GDPR and, therefore, at any time he or she may request a digital copy of the data or its automatic transfer to other companies. In the cases provided, he or she may also object to or revoke the consent given. The data subject's right to lodge a complaint before the Data Protection Authority remains unaffected. Any request to exercise rights will be evaluated within the limits of Articles 23 GDPR and 2-undecies and 2-duodecies Privacy Code. To exercise these rights or to obtain information on their content, we invite you to send a request by e-mail to the address of the Data Controller, indicated above, using the "Form for the Exercise of Data Subject Rights" made available by the Data Controller on our website.